



April 2013

Volume 1, Issue 1

On the Gulch

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The City of Helena has so many moving parts, there's no way one person could keep up with all the news, updates, and services we provide. Just keeping up with our street crews clearing snow, sanding, sweeping, and filling potholes, would be impossible if you didn't work in Public Works, right?

Here's our answer to those questions—an internal newsletter to provide you with newsworthy updates, employee news, job openings, helpful wellness and benefits information, upcoming training opportunities and events, and other interesting tidbits.

We'd love to have input from you, our city employees, about things you'd like to see in the newsletter. We're even hoping to have guest writers to submit articles to be published here.

It's up to you to make this worth reading, so please take a minute or two and think of how you can contribute or what information you want to see here. We even created a special email address for you to submit ideas: citynewsletter@helenamt.gov.

We're looking forward to providing this monthly newsletter to encourage our staff to stay connected!

Employee News

Congratulations to Kelly Tuck of the Helena Fire Department! He was named Interim Assistant Fire Chief in February 2013;

Congratulations to Captain Steve Hagen, named Assistant Chief of Police as of March 6, 2013;

Congratulations to Corporal Berkley Conrad and to Sergeant Cliff Wakefield on their promotions;

Congratulations to Officers Matt Lewis & John Kaleczyc on their confirmation to the HPD, your hard work paid off!

Cheers to these City staff, please be sure and congratulate them when you see them around!

City Job Openings

[Utility Maintenance Worker](#)

[Seasonal Water Park](#)

[Summer Recreation Leaders](#)

More information can be found at: <http://www.helenamt.gov/index.php?id=529>

Kudos to Fireman Kasey DeLaHunt for the outstanding job on the presentation made to CR Anderson 8th grade

Mayor Smith received a letter thanking Officer Scott Finnicum for his service when responding to a call in January. He was described as going above and beyond to help guests at a Helena hotel. Thank you, Officer Finnicum for representing our city so well!

From Room 331



Ron Alles
City Manager

It is impressive that we accomplish what we accomplish. The most important part of that equation is you. City employees bring forward ideas to save money, time, and other resources. You are our front-line with the citizens

of our community. You provide important, and sometimes critical, services for our city and what you do is appreciated. I hope this internal newsletter will help improve communication with you, to provide important benefit and well-

ness-related information, updates from departments, employee news, and other updates to help you represent your city not only as employees of the city, but as citizens receiving services as well. Thank you!
~Ron Alles

Safety Training is Required for City Employees *Morgan Maynard-Dixon



The City's [safety policy](#) requires that all employees attend 2 safety classes per year. The HR Department and Safety Committee want to assist you in meeting this obligation.

The Human Resources Department and Safety Committee invite you to register for [up-coming Safety Trainings](#).

[CPR](#) on April 24 from 1-5 and [First Aid](#) on May 15 from 1-5 will be offered at St. Peter's Hospital-ABC Rooms. **CPR -**

Teaches CPR for adults, children and infants. There is active participation by the students with manikins. Heart disease is the number one cause of death in both men and women and CPR training saves lives! The First Aid course includes basic first responder first aid techniques. The course is divided into 3 parts; medical emergencies, injuries and environmental emergencies.

Consider attending Defensive Driving training presented by

MMIA staff Thom Danenhow-er at the Wastewater Treatment Facility on Custer Ave on May 14th from 8am-11:30am. Call or email [Morgan Maynard-Dixon](#) at x8333 to sign up or to get more information.

Talk to your supervisor about what kind of safety training is necessary for your job

Following approval by the Montana Legislature, installation of earthquake valves will begin.



FEMA Grant Awarded to Public Works Project *Don Clark

The City of Helena Water & Utility Maintenance Divisions were awarded a FEMA pre-disaster mitigation grant through Montana Disaster and Emergency Services. The 75/25 \$334,800 grant award is pending funding approval by the 2013 Montana Legislature. Automated seismic valves will be installed on 6 treated water storage tanks and one installed on the raw water line

that feeds the Missouri River Water Treatment plant. If a seismic event occurs and the pressure on the pipeline from the water tank stays constant over a preset duration of time the valve will stay open allowing the flow of water into the distribution system. If pipeline pressure drops below the preset pressure following a seismic event, the controller sends an alarm and

closes the valve. The water will be retained in the tank until city utility maintenance workers can determine the cause of the pressure drop and make repairs so that flow can resume into the distribution system. The seismic valve on the MRWTP raw water line will work in a similar way. For more information, contact Don Clark at x8556.

Montana State Arbor Day Celebration - April 26, 11am

Governor Bullock and Mayor Smith to attend Arbor Day celebration at Hill Park

Tech Tip #1: Lost or Stolen Cell Phone *Ellen Bell

Phones can contain tremendous amounts of personal information. A lost or stolen phone can be used to get information about you and your contacts. Protect your phone like you would your computer.

- Secure your phone: Use a strong passcode to lock your phone
- Review the privacy policy and understand what data (location, access to your

social networks) an app can access before you download it

- Only give your mobile number out to people you know and trust and never give anyone else's number without their permission

- Learn to disable the geotag feature on your phone.

Call 447-8300 for more information.

Our Helena fire department was well represented at the [Seattle Stair Climb](#), a grueling physical challenge to raise funds for the Leukemia & Lymphoma Society. Louis Menghini, Kelly Tuck, Brandt Buresh, Brian Roberts and Mike McDaniel completed the race and raised nearly \$3,000. A special congratulations to Owen Koeppen who finished 11th out of almost 1,500 climbers!